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**REPUBLIC OF MOLDOVA**

**STATE ROAD ADMINISTRATION**

**Minutes of the Pre-Bid Meeting**

**Local Roads Improvement Project in Moldova**

**Improvement of Local Road L376 km 0+000 to 33+491 Cornesti to  
junction with L405**

**15 August, 2016**

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**Location:** State Road Administration (SRA)  
Bucuriei 12A str., MD – 2004/4th floor,  
Chişinău, Republic of Moldova

**Time:** 10:00 AM (local time)

**Date:** 15 August, 2016

**Attendance:**

Client's representatives

Mr. Serghei Polişciuc - Deputy Chief Manager, State Road Administration;  
Mrs. Tatiana Caraman - Consultant at Procurement Service, State Road Administration;  
Mrs. Cristina Grigoreţ - Consultant at Procurement Service, State Road Administration;  
Mr. Iulian Mornealo - Main Specialist at Contracts Administration Service, State Road Administration;  
Mrs. Tatiana Căpăţină - Main Specialist at Procurement Service, State Road Administration.

The List of Participants filled in and signed by firms' or Joint Ventures' representatives is attached hereto (See Annex A).

**Opening:**

Mr. Serghei Polişciuc welcomed all the participants and introduced the SRA' representatives attending the meeting. Further he pointed out to the participants that the event was held in accordance with para 7.4, Section I - Instructions to Bidders, Bidding Documents aimed at clarifying issues and answering questions on any matters that may be raised at this stage.

Mrs. Tatiana Caraman drawn the participants' attention to the clauses from the Bidding Documents of utmost importance, such as the period of validity of Bids and Bid Security, the amount of Bid Security required for each contract, the written confirmation of authorization to sign the Bid. In addition Mrs. Caraman pointed out some aspects on the funding source of the project and the governing national law on quality in construction.

Mr. Iulian Mornealo continued the presentation on the scope of works and made a brief overview on the geometrical parameters of the roads, design and redesign, major structural works and main estimated quantities for the respective works contracts.

**Questions and Answers:**

Mr. Serghei Polişciuc requested Consultant's representative to address their questions. Attendees raised their questions and some of them were further discussed and answered in general lines. Mr. Serghei Polişciuc specified that all questions will be formally answered through the Minutes of the Pre-Bid Meeting and Clarifications that were to be sent to all invited prospective Bidders.

**Closing:**

At the end, Mr. Serghei Polişciuc thanked representatives of firms and joint ventures for their attendance and wished them success in the tendering process.

**Annexes:**

Annex A – List of Participants at the Pre-Bid Meeting;

Annex B – Question and Answers on Procurement of Improvement of Local Road L376 km 0+000 to 33+491 Cornesti to junction with L405

**Annex A**  
**List of Participants at the Pre-Bid Meeting**

REPUBLIC OF MOLDOVA






Local Roads Improvement Project

Pre-proposal Meeting

August 15<sup>th</sup>, 2016, 10:00 a.m. local time

Improvement of Local Road L376 km 0+000 to 33+491 Cornesti to junction with L405

Register of Attendance

No.	Name	Company	Signature
1	HARGANU STEFAN	SC COHEST-1051	
2	Mihalachi Vitali	"Rutaolor" SRL	
3	GARSTEA Valeriu	"BADPRIX" SRL	
4	Suzua Alexandru	"Easdeleder" SRL	
5	Ion Crudu	SC "NELEDIMPEX"	
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SRA'S REPRESENTATIVE:

Name: Caraman

CARAMAN TATIANA,  
Procurement consultant

## **Annex B**

### **Question and Answers on Procurement of Improvement of Local Road L376 km 0+000 to 33+491 Cornesti to junction with L405**

### **1. Question**

What is the measurement unit for which the works will be paid?

#### **Answer 1**

The measurement unit is the one stated in BoQ. The payment will be made according to the volume of the works measured in the Construction Drawings.

### **2. Question**

Is there any contact person responsible to clarify all arising technical questions, before the deadline for submission of Bids?

#### **Answer 2**

According to *ITB, 7. Clarification of Bidding Document, Site Visit, Pre-Bid Meeting, point 7.1 and 7.5*: "The Bidder is requested, to submit any questions in writing, to reach the Employer not later than one week before the meeting."

### **3. Question**

Street Works may be considered as Category IV Road Works, if their technical characteristics are superior or equal?

#### **Answer 3**

Yes, in case that the type of works performed is similar to Category IV type of Road Works.

### **4. Question**

When will the Public Opening of the Bids take place?

#### **Answer 4**

The deadline for submission of the Bids is 2 September, 2016, 10 AM (local time), which will be followed by the Public Opening of the Bids scheduled for the same day, 10: 15 AM (local time).

### **5. Question**

Does the Bidding procedure include the Pre-Qualification stage?

#### **Answer 5**

The Bidding procedure does not include a Pre-qualification stage.

#### **6. Question**

Is there any specific number of companies necessary to for a Joint Venture?

#### **Answer 6**

According to Section II - Bid Data Sheet, ITB 4.1: "Maximum number of members in the JV shall be: Two."

#### **7. Question**

Do local companies have any advantage in relation to international companies?

#### **Answer 7**

Local companies have no advantage in relation to international ones.

#### **8. Question**

When are the works expected to start?

#### **Answer 8**

As stated in *Bidding Documents, Section VIII Particular Conditions of Contract, pt. 1.1 (dd)* „The start date shall be 30 January 2017.”

#### **9. Question**

Is there any special documentation or regulatory document for the contingencies?

#### **Answer 9**

The present contract is a World Bank Small Works Contract, based on the Green FIDIC. This type of contract is a remeasurable one. If the increase/decrease of the amounts is unsubstantial, this case will be considered as a remeasure and shall be paid from provisional sums.

In event of considerable deviations from the contract, these will be classified as variations which will require Variation Orders.

The provisional amounts are stated in the Bill of Quantities and will be paid in accordance with *Section VIII Particular Conditions of Contract, GCC 36.2*.

#### **10. Question**

What is the approximate value of this contract?

### Answer 10

The value of the contract is confidential and cannot be disclosed.

### 11.Question

In case of a Joint Venture, how is the specific experience evaluated?

### Answer 11

The Joint Venture has to meet the qualification criteria jointly, as described in *Section III Evaluation and Qualification Criteria, table 2. Qualification, pt. 4.2 (a) Specific Construction & Contract Management Experience*: “(i) A minimum number of similar<sup>5</sup> contracts specified below that have been satisfactorily and substantially<sup>6</sup> completed as a prime contractor, joint venture member<sup>7</sup>, management contractor or sub-contractor between 1st January 2011 and application submission deadline: (i) 2 contracts, each of minimum value 80,000,000 MDL; Or (ii) One contract of a minimum value of 160,000,000 MDL.”

### 12.Question

In the Bill of Quantities, the unit for the Base Course is crushed stone, but in the Drawings – ballast. What prevails in this case?

### Answer 12

The Drawings prevail over Technical Specifications and Bill of Quantities.

### 13.Question

Do the taxes and rates include VAT?

### Answer 13

The taxes and rates shall include VAT.

### 14.Question

Payment procedure for the following items were indicated in Specification but were not indicated in the Bill of Quantities:

- Surveying and setting out
- Site clearance
- Engineer office
- Maintaining of Engineer's office
- Environmental safety
- Traffic management expenses
- Mobilization and demobilization
- Laboratories for the Engineer and Contractor
- Preparation of construction and as built drawings

Please clarify the source of payment for the mentioned items.



#### **Answer 14**

Pursuant to paragraph 3 of Preamble of the Bill of Quantities, the rates and prices bid in the priced Bill of Quantities shall, except insofar as it is otherwise provided under the Contract, include all Constructional Plant, labour, supervision, materials, erection, maintenance, insurance, profit, taxes, and duties, together with all general risks, liabilities, and obligations set out or implied in the Contract.

The Engineer is the one responsible for the payment for Engineer's office and for the Maintenance of the Engineer's office.

#### **15.Question**

Is the Bank which issues the Bid Security entitled to amend the standard text of the Bid Security stated in the Bid Documents?

#### **Answer 15**

As per ITB 12.1:” The Letter of Bid and Schedules shall be prepared using the relevant forms furnished in Section IV, Bidding Forms. The forms must be completed without any alterations to the text, and no substitutes shall be accepted except as provided under ITB 20.2. All blank spaces shall be filled in with the information requested”.

In order to qualify, standard text of the Bid Security from the BD shall be used.

#### **16.Question**

Shall the Tender Security be stated in MDL only, or can it be stated in EUR equivalent?

#### **Answer 16**

A Bid Security issued in EUR equivalent is acceptable, as long as the source of the exchange rate is The Financial Times (<http://markets.ft.com/research/Markets/Currencies>).

The date of reference to The Financial Times exchange rate shall be the date of issuance of the Bid Security by the Bank.